



To correctly identify a patient at Ballarat Health Services the following 3 key identifiers must be used as per the Patient Identification And Procedure Matching Policy (POL0036)

It is the responsibility of all Ballarat Health Services staff to ensure that they correctly identify a patient prior to any care, therapy or service being provided

# BHS 3 Key Identifiers

Inpatient (patients that have identification band in place)		Ambulatory Patients (patients that don't require an identification band)	
<ul style="list-style-type: none"> <li>Name (Given and Surname)</li> <li>Date of Birth</li> <li>Hospital UR number</li> </ul>	<ul style="list-style-type: none"> <li>Must be <b>recited</b> by patient/Carer (if able)*</li> <li>Must be <b>recited</b> by patient/Carer (if able)*</li> <li>UR Number on identification band to be confirmed against UR on relevant document E.G- Medication Chart, Progress Notes, Request slip</li> </ul>	<ul style="list-style-type: none"> <li>Name (Given and Surname)</li> <li>Date of Birth</li> <li>Address</li> </ul>	<ul style="list-style-type: none"> <li>Must be <b>recited</b> by patient/Carer (if able)*</li> <li>Must be <b>recited</b> by patient/Carer (if able)*</li> <li>Must be <b>recited</b> by patient/Carer (if able)*</li> </ul>

Please read the "Patient Identification/Name Band Protocol" for further information (CPP0327)

\* if the patient/carer is unable to verbally confirm their identity, please ensure that you confirm their identity against any relevant paperwork